

**Lake Forest Glen Homeowners Association
Regular Meeting of the Board of Directors
May 21, 2011 at 8:30 AM
To be held at the Association Office
Tahoe City, California 96145**

AGENDA

CONVENE/CALL TO ORDER

1. APPROVAL OF REGULAR MEETING MINUTES

March 19, 2010 Regular Meeting Minutes ([Attachment 1](#))

2. HOMEOWNER HEARINGS/CORRESPONDENCE

3. MANAGER'S REPORT ([Attachment 2](#))

A. Action Items – 3/19/11

1. Alan will check with the PUD concerning liability insurance.
2. Alan will check with Julie about ideas to attract children to the kid's pool.
3. Alan to research actual cost to replace electrical panels.
4. Alan will refine and send out a letter recommending that homeowner's replace their electrical panels.
5. Alan will check to see if there is a dye test kit for checking on possible water leakage in each unit.
6. Alan will send water leakage letter in the same mailing with the electrical panel letter. He will include information on toilet flappers.
7. Mark will organize brainstorming ideas.
8. Mark will follow up on Judy Friedman's letter about PUD swimming lessons.
9. Mark will inquire about the test kits his home association uses.
10. Carol will put travel expense topic that Steve would like to discuss on April's agenda.
11. Carol will use all caps on statement message about blue recycle bags.
12. Carol to put on April agenda under old business, Alan Nelson to cross check Infraction Codes vs. Rules & Regulations
13. Doug to follow up on storm doors
14. Mike and Carol to work on delinquency report graphs.
15. Mike and Alan to get together to review February financials - cash flow analysis.
16. Mike & Alan to decide on an appropriate gratuity for Ginsburg Snow Removal and report back to the board.

B. Old Business

1. Cross Check Infraction Codes vs. Rules & Regulations

C. New Business

1. Travel Expense Discussion ([Attachment C1](#))
2. Roof Leaks 2010-2011 ([Attachment C2](#))
3. FYI – California Snow Water Content ([Attachment C3](#))
4. Office Renovation - ([Attachment C4](#))

5. COMMITTEE REPORTS - None

6. INFRACTION REPORT - None

7. LEGAL - None

8. ACCOUNTING

- A. February 2011 Financial ([Attachment 8A](#))
- B. March 2011 Financial ([Attachment 8B](#))
- C. April 2011 Financial ([Attachment 8C](#))
- D. Smith-Barney Statement ([Attachment 8D](#)) - none
- E. Delinquency Report ([Attachment 8E](#))
- F. Delinquency Tracking Graph ([Attachment 8F](#))
- G. Dues Analysis Report Graph ([Attachment 8G](#))
- H. Resolution to Accept Audit Report ([Attachment 8H](#))

9. WEBSITE - none

10. BOARD MEMBER'S COMMENTS/REQUESTS/NON-AGENDA ITEMS

11. EXECUTIVE SESSION

- a. Lien ([Attachment 11a](#))
- b. HO Payment History & Letter ([Attachment 11b](#))

****All board members are to read and be aware of all agenda items, including the Manager's Report. If there are any questions call Staff prior to the board meeting. Unresolved packet issues can be brought to the Board for final resolution. For any questions about this memorandum please contact Mark Pierpoint*