

Dear Homeowners,

In response to requests from many of our homeowners, we have set up an automatic payment (ACH) system with U.S. Bank. We are now able to collect your monthly dues payment directly from your checking account. This automated system will save you the time and hassle of writing a check and mailing it to the association every month. If you are interested in this automatic payment program, please complete the form below, attach a voided check and return by faxing to (530 583-2324) or emailing to lfghoa@sbcglobal.net or mailing to:

Lake Forest Glen HOA
ACH Payments
PO Box 6677
Tahoe City, CA 96145

Please allow 30 days for the initial set up and processing. After 30 days, your account will be debited on the 5th of each month (or the next business day after when the 5th falls on a weekend or holiday). Please note this debit in your check register and verify the withdrawal on your bank statement.

If you have any questions, please contact me at 530-583-2307.

Sincerely,

Carol Rainville
Administrative Assistant

I authorize Lake Forest Glen HOA to debit my checking account on the 5th of each month (or the next business day after when the 5th falls on a weekend or holiday) for my monthly dues payment of \$295.00.

Homeowner Signature

Unit #

Date

Please attach a voided check.